



The City of Othello

500 East Main Street OTHELLO, WASHINGTON 99344 Telephone (509) 488-5686
Fax (509) 488-0102

COMMERCIAL FENCE PERMIT

A Building Permit is required for all commercial fencing.

1. The fence will be built around your own property? YES _____ NO _____
2. The fence shall not exceed 8 feet in height? YES _____ NO _____
3. The fence will be 13 feet or more, from the front curb? YES _____ NO _____
3. The only concrete used will be to anchor each post? YES _____ NO _____
4. The fence will be entirely on your property? YES _____ NO _____
5. On a **corner lot**, any fence over 3 feet high will be at least 45 feet from the curb radius? (Alternative fencing may be considered with site plan). YES _____ NO _____
6. I have identified the property line with survey pins? YES _____ NO _____

**Please draw a sketch of your property showing the proposed fence on a separate sheet of paper and attach it to this application to submit it for review.*

IMPORTANT REQUIREMENTS FOR ALL FENCES:

- The fence must be made of new material, wood, vinyl, or steel.
- There cannot be any sharp, protruding, or dangerous edges.
- A fence enclosing property must have a gate with a lock box installed so that emergency vehicles can enter in case of an emergency. (lock box application can be acquired from the Fire Department)
- If a contractor installs the fence, they must have a State, and City license.
- No fence can be electrified or hazardous to touching.
- If your fence encloses any utility box, valve, man hole, meter, etc. call that utility for approval.
- No Fence will be permitted *in, on* or *across* a utility easement or City right-of-way. **ANY NON COMPLIANCE WITH THIS WILL RESULT IN THE FENCE BEING REMOVED AT THE COST OF THE OWNER.**
- Be sure you call 1-800-424-5555 to have public utilities located before digging postholes.
- No fence can be over 8 feet high.

I AGREE TO BUILD MY FENCE IN COMPLIANCE WITH ALL OF THE ABOVE TERMS.

PRINT NAME: _____ SIGN: _____
 OWNER SIGNATURE: _____ DATE: _____
 PROJECT ADDRESS: _____ PHONE: _____
 CONTRACTOR SIGNATURE: _____ DATE: _____
 CITY LICENSE: _____ ST LICENSE#: _____

THIS FENCE PERMIT IS VALID FOR SIX MONTHS AFTER THIS DATE. _____

TO BE COMPLETED BY THE CITY OF OTHELLO PUBLIC WORKS DIRECTOR

The public works director shall review and approve this fence permit prior to approval and issuance of permission to erect a fence.

DOES THIS FENCE COMPLY WITH ALL STANDARDS YES NO
 APPLICATION FOR FENCE PERMIT IS APPROVED YES NO

NOTES: _____

PUBLIC WORKS DIRECTOR: _____ DATE: _____

Include:

- North Arrow
- Property Lines
- Building Location(s)
- Fence Location
- Fence Height(s)
- Road and/or Alley Location
- Any Easements
- Measurements
- Scale 1/4" =

